



KALLANGUR MEMORIAL BOWLS CLUB INC BY-LAWS

Amended 1st September 2023

Any new rules and regulations adopted from time to time by BA, BQ and DBA's will override these By-laws.

DEFINITIONS

BA	Bowls Australia
BQ	Bowls Queensland
DBA	District Bowls Association
MBDBA	Moreton Bay District Bowls Association
MBDLBA	Moreton Bay District Ladies Bowling Association
WB	World Bowls

REFERENCES:

WORLD BOWLS "Laws of the Sport of Bowls", Crystal Mark 4TH Edition, April, 2023

KMBC Inc Rules of Association, Approved 28 April 2013

BOWLS QUEENSLAND LTD Constitution Approved
28 September 2011, Amended June 2013.

BOWLS QUEENSLAND LTD By-Laws Approved
28 September 2011, Amended June 2013.

REVIEW COMMITTEE

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1. ATTIRE

1.1 Within the Clubhouse

The Board shall set out a good standard of dress as the minimum in relation to members and visitors within the confines of the Club. Such requirements will be displayed in a prominent position within the Club's premises. The responsibility thereof shall be vested in the Board of Directors.

1.2 On the Greens

Umpires, players and officials when directly involved with or playing the game of bowl, in particular Club championships or representative events, shall be correctly attired in accordance with the following guidelines as issued from time to time.

(a) Ladies and Men's Playing Day

Neat, clean casual attire and bowls shoes.
Bowlers are encouraged to wear Club attire.

(b) Other Social and Special Event Day

Neat, clean casual attire may be worn and bowls shoes.

(c) Club Championship Events

The Current Registered Kallangur Shirt MUST be worn with white or green lower body attire as specified in BA National Logo Policy which must have the BA logo. White socks. Approved head wear and bowls shoes.

(d) Representative Events

(All representative events including Pennants, Q7, Tyre Power or similar that may arise from time to time)

The current REGISTERED Club shirt, green or white trousers or shorts, can be of player's choice provided that all players in a side/ team have the same coloured attire. White socks. When socks are worn with trousers, the BA logo is optional. When short socks are worn with shorts the BA logo must appear. Long socks are exempt. Approved headwear and bowls shoes are to be worn. All clothing items to have BA logo as per BA Logo policy or as governed by Conditions of Play for respective events.

1.3 Footwear

- (a) As per BA policy.
- (b) Registered players are to wear bowls shoes for roll-ups.
- (c) Where special events are held such as barefoot bowls then bare feet or flat soled thongs are permitted.

1.4 Headwear

- (a) As per BA policy
- (b) Head wear for general club events must be clean and socially acceptable.

1.5 Unacceptable Attire

- (a) At no time are singlets or work wear to be worn.
- (b) Shirts must not display rude symbols, offensive language or inappropriate images.
- (c) At no time are brief shorts or swimwear to be worn.

2. NOTICE BOARDS

2.1 Official Notice Board and Notices

- (a) The Club will maintain official notice boards on which will be displayed notices from BA, BQ, MBDBA and MBDLBA on bowls matters and items affecting Management. Future programs, team selections, nominations, competition draws, conditions of play and coming events shall be displayed prominently. Notices of Club Championships shall be dated and signed by issuing official.
- (b) Notices convening special meetings whether appeals or notices of motion shall be displayed and announced, for a period of not less than 14 days. All such notices shall be dated and signed by the responsible official.

2.2 Notices to be Announced

- (a) On each playing day the Games Director, the President of the day or an appointed official shall ensure that the relevant notices are brought to the attention of members' at the most effective time.
- (b) Any notice having been properly displayed and announced will then be removed after expiry of that date by the issuing official.

2.3 General Notice Boards

A general notice board for items of interest for and by members shall be maintained by the Men's and Ladies Secretary respective to their bowling group. The Club is not responsible for the content of any unsolicited notices placed upon the board or for the placement and removal of such notices. The Board of Directors reserves the right to remove any notices from this board, in particular any which may cause offence.

3. LOCKERS

- (a) Lockers are available for hire to financial members. The Board will determine the hire fee from time to time and lockers will be allocated by the Bowls Director.
- (b) Lockers are not transferable but may be allocated on a short term basis to visiting bowlers.
- (c) The Club does not accept responsibility or liability for any damage to or loss of any property placed in lockers or left in or around the locker area by the user.

4. FEES

- (a) Green fees and championship nomination fees are determined by the Board.
- (b) Green fees are payable for all games at the rate applicable for the day.
- (c) Players in Club Championship finals are **EXEMPT** from green fees.
- (d) Any player or team who has been drawn to play in any game, whether social or otherwise and fails to appear or notify the games organisers in time may still be liable for green fees.
- (e) Annual Registration fees are determined by the Board and voted on by the members at the AGM.

5. OUT OF POCKET EXPENSES

- (a) Any Out of Pocket Expenses will be paid as determined by the Board of Directors.
- (b) Reimbursement of green fees will be granted to teams representing the Club in Champion of Champions grand final and higher.
- (c) Reimbursement of green fees will be granted to Pennant teams in the grand final and higher.
- (d) Reimbursement of fees will be paid relating to approved Umpires, Measurer's, Marker's and Coaches Courses.
- (e) Travelling expenses **MAY** be considered for reimbursement.
- (f) Outside umpires **MAY** be considered for reimbursement when umpiring Club games.
- (g) Teams or participants **MUST** provide to the Club receipts for all fees paid.

6. CLUB COLOURS

The Club colours are green and gold and are approved by the Board.

7. LAWS OF THE GAME

All matches shall be played in accordance with the Laws of the Sport of Bowls and any Rules and regulations adopted from time to time by BA, BQ and DBA's in accordance with the Club's Rules of Association and By-laws.

8. BOWLS

- (a) Bowls shall conform to the specifications of the Laws of the Sport of Bowls and shall have a distinguishing mark.
- (b) No member shall use another member's bowls without permission.
- (c) Whenever necessary, Club decals will be provided for players in team events for outside competitions such as Pennants and other interclub events.
- (d) These decals when fitted may be left on the player's bowls until the end of the event or season as may be relevant and need not be removed for Club Championship events (singles, pairs and fours).
- (e) No decal can be put over the serial number and the World Bowls Stamp which are present on the bias side of the bowl. DR allows for a "dot" to be used instead of a small ring to avoid covering the WB stamp and serial number.
- (f) If these decals become damaged or torn they should either be replaced or removed completely.
- (g) Bowls used in any game must either display all decals or no decals.

9. CONTROLLING BODY

- (a) The controlling body for both the women's and men's bowls operations shall be the respective Management Committees.
- (b) Where mixed games are played both genders must be represented to adjudicate in any dispute.
- (c) Authority to adjudicate on disputes may be delegated to a group comprising the President, Games Director and the umpire of the day.

10. REGISTRATION FOR PLAYING DAYS

- (a) Each member shall be responsible for registration of his/her name on any playing day. The normal closing time for men's registration is up to ninety (90) minutes and ladies sixty (60) minutes before the time set down for commencement of play.
- (b) Players are asked to be in attendance at least (15) fifteen minutes before play commences.
- (c) Care must be taken when entering a nomination on behalf of another player that it is entered on the correct list.
- (d) When the event involves self-selected teams, all team names must be shown on the list provided.
- (e) Spares can also signify their availability. Incomplete teams should take players from the spares available and notify the player they have been chosen.
- (f) The social selector shall ensure that all spares are made into competitive teams and in mixed games only the social selector may organise "non-mixed teams".
- (g) A member having registered for bowls and subsequently is unavailable (or does not wish to play) must advise the Club official of the day's play, not later than ninety (90) minutes for the men's games and sixty (60) minutes for the ladies before commencement of play.
- (h) If a player repeatedly does not comply with this By-law, a penalty may be imposed by the Board on the advice of the respective Management Committees.

11. ROLL – UPS

- (a) Roll – ups are to coincide with the designated times and directions displayed on the notice board on the Veranda.
- (b) Registered players are to wear bowls shoes.

12 CONDUCT OF CLUB CHAMPIONSHIPS

12.1 General

- (a) The respective Games Director has responsibility for developing the annual program of Club championships and coordinating the competitions. The program needs to be ratified by the Management Committee.
- (b) In developing a program, it shall ensure it caters for **ALL** members including both genders, working members, juniors and both experienced & developing players.
- (c) The annual program is to include open, close, start and proposed finish dates.
- (d) Only one competition is to be conducted at a time where possible.
- (e) The annual program **MUST** be displayed at the beginning of the season.

12.2 Management

- (a) The respective (women's or men's) Games Director shall:
 - (1) Make all drawings for Club championships in the presence of not less than two (2) members of the Ladies/Men's Club each of whom shall attest to the drawing by signing each draw before it is placed on the notice board;
 - (2) Commence the competitions as soon as practicable after the draw is completed; and
 - (3) Call the games to be played giving at least twelve (12) days' notice thereof by placing the draw on the notice board, and/or by announcement in the Club.
- (b) The Games Director shall advise the dates and times of all rounds including the finals.
- (c) Conditions of Play, as determined from time to time, must be posted on the notice board when calling for nominations.
- (d) In respect to the men, nomination forms will be collected and a list with the full teams shall be displayed on the notice board with a list of spare players. This list should be updated weekly.
- (e) All games are subject to the availability of rinks.

13. AUSTRALIAN, STATE, DISTRICT CHAMPIONSHIP AND COMPETITIONS AND OTHER EVENT

Members are encouraged to enter District or other competitions and should lodge their nominations and nomination fee to the appropriate Controlling Body. The Ladies Secretary will organise and submit the ladies nominations and fees.

14. NIGHT BOWLS

- (a) Night bowls may be played during the summer months subject to restrictions by external authorities and the Greenkeeper.
- (b) During winter the lights may be used to allow competitions to be completed if running into darkness.
- (c) The lights will NOT be used on Good Friday, Anzac Day or Christmas Day.
- (d) The lights will NOT be used past 10 pm on Mondays to Saturdays and 8 pm on Sundays.
- (e) To allow warming time to maximum brightness the lights should be switched on half an hour before starting time.
- (f) To minimise any annoyance to neighbours, the lights should be switched off when all players and officials have left the playing area serviced by the lights.
- (g) To prevent undue wear on the greens (during inclement weather) play should cease when bowls commence picking up dew, grass and rubbish and leave defined tracks upon the green's surface.

- (h) The Umpire is the only person who determines if play is to be finished early, but the Games Director should appeal to the Umpire to do so when the above conditions apply. The Umpire must use their judgement on the call of play.

15. TROPHIES

- (a) All trophies collected shall be played for under such conditions as may be determined by the Controlling Body, Men's Committee or Games Director from time to time.
- (b) All monies or trophies donated by a sponsor for an event shall be fully expended in trophies for that event unless otherwise agreed to by the sponsor. All sponsorships shall be properly acknowledged.

16. GREENS PROTECTION POLICY

- (a) KMBC advises bowlers that some Clubs have a "Greens Protection Policy" in place which includes **NO** dumping of bowls, some consider that a bowl when delivered from a height of 300mm or higher is not acceptable and the offending player should be **WARNED**. A player who continues to dump their bowl must be required to retire from the game but may be allowed a substitute player as per DR 2.3
- (b) KMBC has a loan bowling arm for bowlers wishing to practise.

17. LIFE MEMBERSHIP

- (a) The KMBC recognises the services that many provide to ensure its progress, prosperity, success and harmony. The Club supports a policy where Life Membership can be granted to recognise special service or services.
- (b) Any financial member may nominate another member for consideration for Life Membership. Nominations must be submitted to the Board in writing and must be signed by two current financial members (unrelated members) of the Club.
- (c) When considering whether or not Life Membership can be recommended the Board may use any or all of the following:
- Personal example in promoting Club pride, harmony, team spirit and loyalty.
 - Length and quality of service.
 - Leadership.
 - Committee participation.
 - Responsibilities undertaken.

18 SUB-COMMITTEES AND RESPONSIBILITIES

Each sub-committee will keep accurate records of their proceedings and costings and submit them to the Bowls Director at the monthly meeting.

18.1 WOMEN'S BOWLS OPERATIONS (ROA 26:9-10)

(a) **Name**

The name of the women's bowls operations shall be the **KALLANGUR LADIES BOWLING CLUB (KLBC)**.

(b) **Responsibilities**

- Manage its own games, events, organise and control its own bowls competitions and activities.
- Form a management committee to accomplish this.
- Notify the Board of particulars of the committee within 14 days for appointment.
- Notify the Board of any subsequent changes that may occur.

- Ensure the Board is kept fully informed of all matters that may affect the financial performance of the Club.
- Report to and make recommendations to the Board of Director's through the Bowls Director.

(c) Management Committee

The Management Committee may consist of a:

1. PRESIDENT
2. SENIOR & JUNIOR VICE PRESIDENTS
3. SECRETARY
4. TREASURER
5. GAMES DIRECTOR
6. MBDLBA DELEGATE

- The Management Committee positions will be honorary and elective.
- No person shall hold more than one (1) elected position on the Committee.
- If a casual vacancy occurs on the Management Committee, the continuing committee members may appoint another member to fill the vacancy until the next Annual Planning Meeting.
- In the event of a vacancy in the office of President, the office shall only be filled by election at a Special General Meeting.
- The Management Committee is the Controlling Body for all competitions and carnivals.
- The Management Committee may meet and adjourn as it considers appropriate.

(d) The Functions of the Management Committee are:

- To work towards a regular yearly bowling calendar and social events.
- To encourage members to become actively involved in the activities available.
- To liaise with the DBA and BQ.
- To carry out instructions of the members as resolved at general or special general meetings.
- To ensure that the rules of the Club, District, BQ and BA as well as the Laws of the Sport of Bowls (Crystal Mark Edition) are adhered to.
- To liaise and work harmoniously with the Board of Directors and the Men's Bowling Club.

(e) Executive Committee

- Shall consist of the President, Secretary and the Games Director.
- May transact any urgent business that may arise between Committee Meetings.
- A report of any such business must be submitted and ratified at the next committee meeting.

(f) Other Office Bearers

The Management Committee may be assisted by the following:

1. PATRON
2. ASSISTANT SECRETARY
3. ASSISTANT TREASURER
4. ASSISTANT GAMES DIRECTOR
5. SOCIAL SELECTORS (3)
6. COMPETITION SELECTORS (3-5)
7. WELFARE OFFICER
8. RAFFLE CONVENOR

These positions MAY be elected or appointed.

(f) **CHAMPION OF CLUB CHAMPIONS**

- Singles
- Pairs
- Fours

(g) **CLUB CHAMPIONSHIPS**

- Triples
- B grade singles
- Veteran singles
- Veteran pairs
- Novice singles
- Consistency
- Club graded and drawn fours if time permits.

The Management Committee MAY run other competitions as they see fit from time to time.

18.2 MEN'S BOWLS OPERATIONS (ROA 26:9-10)

(a) **Name**

The name of the men's bowls operations shall be the **KALLANGUR MEN'S BOWLING CLUB (KMBC)**

(b) **Responsibilities**

Manage its own games, events, organise and control its own bowls competitions and activities.

- Form a management committee to accomplish this.
- Notify the Board of particulars of the committee within 14 days for appointment.
- Notify the Board of any subsequent changes that may occur.
- Ensure the Board is kept fully informed of all matters that may affect the financial performance of the Club.
- Report to and make recommendations to the Board of Director's through the Bowls Director.

(c) **Management Committee**

The Management Committee may consist of:

1. PRESIDENT
2. SENIOR & JUNIOR VICE PRESIDENTS
3. SECRETARY
4. TREASURER
5. GAMES DIRECTOR
6. MBDBA DELEGATE

- The Management Committee positions will be honorary and elective.
- No person shall hold more than one (1) elective position on the Committee.
- If a casual vacancy occurs on the Management Committee, the continuing committee members may appoint another member to fill the vacancy until the next Annual Planning Meeting.

- In the event of a vacancy in the office of President, the office shall only be filled by election.
- The Management Committee is the Controlling Body for all competitions and carnivals.
- The Management Committee may meet and adjourn as it considers appropriate.

(d) The Functions of the Management Committee are:

- To work towards a regular yearly bowling calendar and social events.
- To encourage members to become actively involved in the activities available.
- To liaise with the DBA and BQ.
- To carry out instructions of the members as resolved at general or special general meetings.
- To ensure that the rules of the Club, District, BQ and BA as well as the Laws of the Sport of Bowls (Crystal Mark Edition) are adhered to.
- To liaise and work harmoniously with the Board of Directors and the Women's Bowling Club.

(d) Executive Committee

- Shall consist of the President, Senior Vice President, Secretary and the Games Director.
- No member shall hold more than one (1) position on the Executive but may perform the duties of any other position.
- Three will constitute a quorum.
- May transact any urgent business that may arise between Committee Meetings.
- A report of any such business must be submitted and ratified at the next committee meeting.

(e) Other Office Bearers

The Management Committee may be assisted by the following:

1. PATRON
2. ASSISTANT GAMES DIRECTOR
3. SOCIAL SELECTORS (3)
4. COMPETITION SELECTORS (3-5)

These positions may be elected or appointed.

(f) CHAMPION OF CLUB CHAMPIONS

- Singles
- Pairs
- Fours

(g) CLUB CHAMPIONSHIPS

- Triples
- B grade singles
- Veteran singles
- Super Veterans singles
- Novice singles
- Mixed pairs
- Mixed Fours

The Management Committee MAY run other competitions as they see fit from time to time.